



Stephens County School System

Schools Committed to Student Success

Administrative Offices
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Frequently Asked Questions Regarding HHB

What is Hospital/Homebound Instruction?

Hospital/Homebound (HHB) Instruction is designed to provide continuity of educational services between the classroom and home or hospital for students whose medical needs, either physical or psychiatric, do not allow them to attend school for a limited period of time.

Who is eligible for HHB Instruction?

Eligible students include those enrolled with Stephens County School System who have medically documented condition (i.e. pregnancy, related medical conditions, services or treatment, and/or childbirth; non-contagious disease or chronic illness; psychiatric, mental, or emotional disorders as defined in the latest edition of the Diagnostic and Statistical Manual; and other documented medical conditions where anticipated absences will be 10 consecutive days or more.

What is the referral process for homebound services?

- The student's parent or guardian should notify the HHB liaison, typically your school's counselor. The HHB liaison will provide the student's parent or guardian with the Notice to Parents Regarding HHB Services, Request for HHB form, and the HHB Medical Examination Report.
- A licensed treating physician/psychiatrist must certify that the student cannot attend school as a result of a medical and/or psychiatric condition and that the student will benefit from homebound instruction. The treating physician/psychiatrist must complete the original HHB Medical Examination Report Form.
- Once all of the original forms are completed in their entirety, they should be returned to the HHB liaison. The HHB liaison will review forms, ensure that the student meets the eligibility requirements and that all fields are completed before submitting to the Director of Student Services.
- Within 5 school days, the counselor will notify the parent of a meeting to discuss HHB services.
- After the meeting, the HHB liaison will submit all forms to the Director of Student Services for final approval of services.
- If services are approved, a GA certified teacher(s) will be assigned to the student.
- The assigned teacher will make arrangements with the family to begin instruction at a mutually agreed upon date, time, and location. A responsible adult 21 years or older must be at home during the entire time of instruction.

What is Intermittent Homebound?

Intermittent Homebound allows students with chronic health conditions to have HHB services whenever it is anticipated that they will be absent for a minimum of ten consecutive school days or for intermittent periods anticipated to exceed ten school days during the school year (ex. Sickle Cell Anemia, Diabetes, etc.). Students approved for intermittent HHB services must be absent for three consecutive school days on each occurrence before HHB services will be provided.

Other facts about homebound instruction:

- The student is counted present if served a minimum of three hours per week.
- Grades are determined jointly by homebound and classroom teacher(s).
- Homebound services will be discontinued if the licensed physician or licensed psychiatrist recommends that the student is able to attend school or can no longer benefit from HHB services; if the student is employed in any capacity, goes on vacation, regularly participates in extracurricular activities, returns to school or is no longer confined at home, or if the parent/guardian cancels three sessions without a 24-hour notice.
- Summer sessions are not provided unless the student has an IEP or 504 plan requiring services.